



**Ballinger  
Bearcats**

*Ballinger Independent School District*

## Facilities Use and Rental

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### Ballinger Independent School District Rental Agreement

**Person or group Renting the Facility** \_\_\_\_\_

**Facility to be rented:**

High School Auditorium                      High School Cafeteria                      Elementary Cafeteria

High School Gymnasium                      Junior High Gymnasium                      Other (List Below)

Other Description: \_\_\_\_\_ Type of Event: \_\_\_\_\_

Date(s) to be rented: \_\_\_\_\_

Time Custodian to be on Duty: Open \_\_\_\_\_ Close \_\_\_\_\_

List equipment needed from school: \_\_\_\_\_

Note: Ballinger public school facilities may be rented to persons or groups according to policies of the Ballinger Independent School District. No out-of-town person or group may rent a school facility without a local sponsor.

The person and or organization renting the school facility hereby accepts full responsibility for disappearance of or damage to any and all equipment stored on, in or around the accessible area of this rented facility. The person and/or organization renting this facility hereby accepts full responsibility for the proper care and use of the building facility and all equipment furnished by the school for use during all practices and performances given as covered in this rental agreement. Payment for damage to the facility and equipment or loss of equipment used by the renter shall be paid for by the renter at the repair and/or replacement cost of such damage, as is sustained. In case the damaged facility and/or equipment cannot be repaired to acceptable quality as determined by the school, the renter agrees to pay the actual replacement and/or repair cost(s).

Other stipulations of this rental agreement are as follows: \$25 per hour (2 hour minimum). It will be the responsibility of the renting party to return furniture and/or equipment to original position. You must contact Laurie Belcher, Cafeteria Manager, at 365-4657 if you will be using the cafeteria. Pay rate for Cafeteria personnel is **\$11.50** per hour. No statement will be mailed. Please pay from this agreement upon completion of your rental date(s). If you need to make changes to this agreement, please contact Janna Halfmann at 365-3588. If no changes are required, please sign and return this agreement to Ballinger ISD administration office.

Rental Fee: \_\_\_\_\_ Cafeteria Fee: \_\_\_\_\_ Custodial Fee: \_\_\_\_\_ Total Fee: \_\_\_\_\_

Date to be paid: \_\_\_\_\_ Date paid: \_\_\_\_\_

Date of this Agreement: \_\_\_\_\_ Local Sponsor: \_\_\_\_\_

Signature of Renter: \_\_\_\_\_